

**CL-SCASA**  
**REFEREE PAYMENT PROCEDURE**  
**(Revised 1 January 2010)**

Effective the Fall 2008 season the CL-SCASA payments to the referees will be handled at the field.

**Notably:**

1. Referees must be paid in advance of the game.
2. Referees must be paid in cash.
3. Each referee is paid individually.

**The procedure is the following:**

1. Come to the field with 3 envelopes, each with the correct amount (i.e. do not expect referees to have change).
2. Envelopes should have cash and be labeled:
  - Center Ref: with \$23 in it
  - AR-1: with \$15 in it
  - AR-2: with \$15 in it
3. Pay each of the referees (Center and two AR's) individually the full amount due to each. Partial payments will not be accepted.
4. If a team fails to pay (or does not have all of the money), then the game will be considered a forfeit and the score will be recorded as a 0-3 loss.
5. If only one team has the referee payments then they make their payment to the referees for their portion of the fees. In the event that a team wins by forfeit and has paid the referees, the league shall reimburse the team for the referee fees paid.

**Other Details:**

1. Each team will post a \$100 bond during registration. This will be deposited by the CL-SCASA and used in the event a team fails to pay the referee or forfeits.
2. In the event of a forfeit or failure to pay the referee then the "bond" will be used by the league to pay the referees.
3. In the event that any of a given team's bond is used for referee payment or is used to pay the forfeit fee, then the team must replenish the bond and pay an additional \$25 fine before it can play again. In this event the team must mail a check postmarked within 48 hours of the forfeited match. If the team has a game in less than 96 hours (4 days) then the Team Rep must call the League Administrator and make arrangements for payment of the bond.

4. Any scheduled game that is missed due to the fact that a team has failed to replenish the bond, the game(s) will be forfeited and the team will be subject to additional penalties and fees.
5. At the end of the season the bond money shall be returned to the team. Alternatively the team may elect to have the bond money stay as a credit with a league in which case the team will not have to pay the bond money in the following season.

**Additional Referee Payment Details:**

1. If one or more of the referees are not present, the team shall pay **ONLY** the referee(s) that are present. For example if only a center referee and one AR are there, pay only those two.
2. In the event that a referee shows up late then payment shall be as follows:
  - a. Less than 15 minutes (from the scheduled start of the game) late – gets paid the full amount.
  - b. More than 15 (from the scheduled start of the game) minutes late but before the start of the second half – gets half the amount.
  - c. During the second half – does not get paid.

Note there are situations that during tournaments or other large events, that referees may be late to a game since their previous game may run late. On game days when this is anticipated, the League shall advise the Team Reps of this possibility ahead of time.

3. In the event that a club linesman (i.e. non-certified referee) is used because a referee did not show up, he club linesman should **NOT BE PAID**.
4. Team Reps – please report **ALL** cases that one or more referees are late to the League Administrator.